

**National Statistical Commission**  
**C-Wing , 3<sup>rd</sup> Floor Pushpa Bhawan**  
**New Delhi-110062**  
**Website: - <http://mospi.gov.in>**

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**Manual-1**

**The particulars of organization, functions and duties of the Commission**

The National Statistical Commission was constituted on 12<sup>th</sup> July 2006 to serve as a nodal and empowered body for all core statistical activities of the country and to evolve, monitor and enforce statistical priorities and standards and ensure statistical co-ordination. The Commission consists of a part-time Chairperson, four part-time Members and CEO, Niti Aayog, as an *ex-officio* Member. The Chief Statistician of India (CSI) is the Secretary to the Commission. He has a dual role, as he is also the Secretary to the Government of India in the Ministry of Statistics and Programme Implementation.

The Government of India Resolution dated 1st June, 2005 gives the following as the functions of the Commission.

- (a) to identify the core statistics, which are of national importance and are critical to the development of the economy;
- (b) to constitute professional committees or working groups to assist the Commission on various technical issues;
- (c) to evolve national policies and priorities relating to the statistical system;
- (d) to evolve standard statistical concepts, definitions, classifications and methodologies in different areas in

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- statistics and lay down national quality standards on core statistics;
- (e) to evolve national strategies for the collection, tabulation and dissemination of core statistics, including the release calendar for various data sets;
  - (f) to evolve national strategies for human resource development on official statistics including information technology and communication needs of the statistical system;
  - (g) to evolve measures for improving public trust in official statistics;
  - (h) to evolve measures for effective co-ordination with State Governments and Union Territory Administrations on statistical activities including strengthening of existing institutional mechanisms;
  - (i) to exercise statistical co-ordination between Ministries, Departments and other agencies of the Central Government;
  - (j) to exercise statistical audit over the statistical activities to ensure quality and integrity of the statistical products;
  - (k) to recommend to the Central Government, or any State Government, as the case may be, measures to effectively implement the standards, strategies and other measures evolved under clauses (c) to (h);
  - (l) to advise the Government on the requirement of legislative measures on statistical matters including the statute for the National Statistical Commission;

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- (m) to monitor and review the functioning of the statistical system in the light of the laid down policies, standards and methodologies and recommend measures for enhanced performance.

In order to support the Secretary to the Commission in providing assistance to the Commission in the discharge of its functions, a small secretariat comprising a Deputy Director General and a Director with other support staff has been created.

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**Powers and duties of Chairperson/ Members and employees in the Commission**

The Commission has the requisite autonomy to discharge its functions effectively and efficiently. In particular, the Commission has the powers to: -

- require production of any document which in the opinion of the Commission will serve or may serve statistical purposes;
- require statistical agencies and institutions to provide details of statistical activities, including concepts and definitions used, methodologies followed, quality standards adopted, sampling and non-sampling errors, etc. in respect of core statistics;
- require attendance of any person including any public servant on matters connected with core statistics; and
- issuing notices for examination of witnesses and documents or any matters connected with core statistics.

The powers mentioned above would be collectively exercised by the Chairperson/ Members of the Commission.

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**Procedure followed in the decision making process, including channels of supervision and accountability**

The Commission is an advisory body at present. Hence, there is no decision making process involved. The statistical issues as per the mandate of the Commission are initially processed by its Secretariat and thereafter, placed before the Commission for consideration and advice. The Commission after consultation with the concerned Government Departments where necessary gives its recommendations on the statistical issues referred to it.

The concerned Government Departments would be taking decisions on the recommendations made by the Commission from time to time on various statistical issues. The Commission is responsible to the Parliament as its Annual Reports for each financial year containing recommendations made during that period would be placed by the Government in both Houses of the Parliament along with a memorandum on the action taken.

In the Secretariat of the Commission, the channels of supervision and accountability are given below.

“Support staff, Director, Deputy Director General, Secretary”

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**The norms set by the Commission for the discharge of its functions**

The National Statistical Commission has not set any specific norms for the discharge of its functions. However, the recommendations made by the Commission as and when made are forwarded by its Secretariat to the concerned Government Departments.

The recommendations made by the Commission during a financial year are reported in the Annual Report of the Commission for that year. In accordance with the instructions contained in the Government of India Notification No. 85 dated 1<sup>st</sup> June 2005 published in the Gazette of India, Extraordinary, Part-III-Section 4, the Commission has to furnish its Annual Report for each financial year. The relevant extract of the Notification is given below.

"12. The Commission shall prepare, for each financial year, its Annual Report, giving a full account of its activities during the financial year and forward the same to the Central Government. The Central Government shall cause to be laid the Annual Report together with a memorandum of action taken on the recommendations therein, along with the reasons for the non-acceptance, if any, of any of such recommendations before each House of Parliament. Where any recommendation or any part thereof concerns any State Government, the Commission shall

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forward a copy of such recommendation or part thereof to such State Governments which shall cause it to be laid before the Legislature of the State along with a memorandum explaining the action taken on the recommendations relating to the State and reasons for the non-acceptance, if any, of any of such recommendations."

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**Rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions**

The Commission discharges its functions in accordance with the mandate given in the following notifications issued by the Government of India.

- (i) **Government of India Notification No. 85 dated 1<sup>st</sup> June 2005** published in the Gazette of India, Extraordinary, Part-III-Section 4 regarding Government Resolution to constitute National Statistical Commission. This Notification contains inter-alia details of Composition of NSC, Selection Process of NSC Chairperson and Members, Tenure of NSC Chairperson and Members, Functions of National Statistical Commission, Powers of National Statistical Commission, Responsibility of Commission to the Parliament, Budgetary support to the Commission etc.
- (ii) **Government of India Notification No. 465 dated 10<sup>th</sup> May 2006** published in the Gazette of India, Extraordinary, Part-II-Section 3- Sub-Section (ii) regarding service conditions. This Notification contains inter-alia details of Appointment, Tenure & Service Conditions of the Chairperson & Members, Monthly Honorarium to Chairperson & Members,



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Appointment, Tenure & Service Conditions of the Chief Statistician of India etc.

- (iii) **Resolution No. M-13011/1/96-Ad.IV dated 30.08.2006** regarding National Statistical Commission assuming all the functions performed by the Governing Council of NSSO. This Resolution contains decision of Government to dissolve the Governing Council of National Sample Survey Organization with effect from the date of this Resolution.
- (iv) **Government of India Notification No. 232 dated 5<sup>th</sup> December 2011** published in the Gazette of India, Extraordinary, Part-III-Section 4 regarding Guidelines for Conducting Statistical Surveys. This Notification deals with the detailed guidelines to be followed by Central Ministries/Departments, which intend to conduct any statistical survey.
- (v) **Government of India Notification No. 19 published in the Gazette of India Weekly (9-15 May 2015)** on amending the Notification dated 1st June 2005. This Notification deals with the substitution of the words "Secretary, Planning Commission" with the words, "Chief Executive Officer" of the NITI Aayog and substitution of the words " Deputy Chairman of the Planning Commission" with the words " Vice-Chairperson of the NITI Aayog" in the Government of India, Ministry of Statistics and Programme Implementation Resolution No. A-11011/1/2005-Ad-I, published as Notification No. 85 on 1st June 2005 in the Gazette of India.

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The Rules, regulations etc., as are applicable to Central Government employees are applicable to the employees in the Secretariat to the Commission.

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**Statement of the categories of documents that are held by the Commission or under its control**

The Secretariat of the National Statistical Commission has in its possession records in respect of the following subjects.

- (1) Process of filling vacancies in the Commission from time to time.
- (2) Agenda Papers and Minutes relating to the Commission Meetings.
- (3) Annual Reports submitted by the Commission to the Government.

Service records of the employees in the Secretariat to the Commission are maintained by the Ministry of Statistics and Programme Implementation.

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**Particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof**

The Commission does not have any arrangement for consultation with, or representation by, the members of the public, in general. However, it has the power to constitute professional committees or Working Groups to assist it on various technical issues.

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**Statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public**

The National Statistical Commission, being an advisory body, does not constitute any boards, councils, committees and other bodies except that, it has the power to constitute professional committees or Working Groups to assist it on various technical issues.

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**Directory of the Chairperson/ Members and employees in the  
Commission**

The position as on 31<sup>st</sup> July 2019 is given in the following

link. [Contacting NSC](#)

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**Monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations**

**Commission**

Expenditure on monthly remuneration etc., received by the CEO, NITI Aayog who is an ex-officio Member of the National Statistical Commission is not met from the budgetary allocation of the Commission. In respect of part-time Chairperson and other part-time Members, the position is as follows.

S. No.	Designation	Honorarium per month
1.	Part-time Chairperson	Rs.10,000
2.	Part-time Member	Rs.7,500

Other allowances payable to part-time Chairperson/ Members are regulated in accordance with the instructions contained in the Government of India Notification No. 465 dated 10<sup>th</sup> May 2006 published in the Gazette of India, Extraordinary, Part-II-Section 3-Sub-Section (ii).

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**Secretariat**

Expenditure on monthly remuneration etc., received by the Chief Statistician of India is not met from the budgetary allocation of the National Statistical Commission, as such expenditure is met by the Ministry of Statistics and Programme Implementation, to whom he is also the Secretary. The remaining employees in the Secretariat are being paid monthly remuneration in their respective pay bands and grade pay as mentioned below and the allowances as applicable.

S. No.	Designation	Pay Band	Pay level
1.	Deputy Director General	Rs.144200-218200	14
2.	Director	Rs.118500-214100	13
3.	Principal Private Secretary	Rs.67700-208700	11
4.	Private Secretary	Rs. 47600-151100	8
5.	Assistant Director	Rs.56100-177500	10
6.	Junior Statistical Officer	Rs. 35400-112400	6
5.	Lower Division Clerk	Rs. 19900-63200	2
6.	Multi Tasking Staff	Rs.18000- 56900	1



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**Budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made**

The annual expenditure on account of the establishment of the Commission including salary and wages, domestic travel, office expenses, hiring of accommodation, professional services, administrative services and requirements for day to day administration of the Commission is being met from the non-plan budget (Major Head 3451) of the Ministry of Statistics and Programme Implementation, voted by the Parliament.

The details of allocations and expenditures on account of establishment of the Commission are included, from time to time, by the Ministry of Statistics and Programme Implementation in the statements on non-plan budget prepared and placed by it in the public domain.

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**Manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.**

The Commission's office does not have any subsidy programmes in operation.

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**Particulars of recipients of concessions, permits or authorizations granted by it**

The budgetary allocation to the Commission has no provisions for granting concessions, permits or authorizations.

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**Details in respect of the information, available to or held by the Commission, reduced in an electronic form**

Annual Reports submitted from time to time by the Commission to the Government of India in the Ministry of Statistics and Programme Implementation, and the agenda and the minutes of various meetings of the Commission are available in electronic form.

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**Particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use**

- 1. Information and Facilitation Counter:-** The Ministry of Statistics and Programme Implementation has an Information and Facilitation Counter. The information relating to the functions of the Commission is available at this counter.
- 2. Website Address (<http://mospi.nic.in>):-** The Web-site of the Ministry of Statistics and Programme Implementation has been indigenously designed and is being maintained by the Computer Centre. The information relating to the Commission is available in this website.
- 3. Library :-** The Commission does not have an exclusive library facility at present.

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**Names, designations and other particulars of the Public Information Officers**

The designated Central Public Information Officer and the Appellate Authority in respect of the matters relating to National Statistical Commission and its Secretariat, is given at the link indicated below.

1. Office Order F.No. I-34011/1/2009-RTI dated 17<sup>th</sup> March 2016 regarding CPIOS for offices located in NCT of Delhi and Faridabad.
2. Office Order F.No. I-34011/1/2009-RTI (Appellate Authority Order) dated 17<sup>th</sup> March 2016 regarding Appellate Authority under RTI Act, 2005.

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**Other information**

This information is 'nil' in respect of the Commission.