

| | |
|-------|---|
| RURAL | * |
| URBAN | |

**GOVERNMENT OF INDIA
NATIONAL SAMPLE SURVEY OFFICE
SOCIO-ECONOMIC SURVEY
PERIODIC LABOUR FORCE SURVEY
SCHEDULE 10.4: EMPLOYMENT AND UNEMPLOYMENT
(FIRST VISIT)**

| [0] descriptive identification of sample household | |
|--|---|
| 1. state/u.t.: | 6. house number (as in listing schedule): |
| 2. district: | 7. ward /inv. unit: |
| 3. sub-district: | 8. block: |
| 4. town/ village:* | 9. name of head of household: |
| 5. hamlet name: | 10. name of informant: |

| [1] identification of sample household | | | | | | | | | | |
|--|---------------------------------------|------|---|---|---|---|----------|---|----------------|----------|
| item no. | item | code | | | | | item no. | item | code | |
| 1. | srl. no. of sample village/block | | | | | | 12. | FOD sub - region | | |
| 2. | schedule number | 1 | 0 | 4 | | | 13. | sample hg/sb number (1/2) | | |
| 3. | sector (<i>rural-1, urban -2</i>) | | | | | | 14. | second-stage stratum number | | |
| 4. | NSS region | | | | | | 15. | sample household number | | |
| 5. | stratum | | | | | | 16. | srl. no. of informant (as in col. 1, block 4) | | |
| 6. | sub-stratum (for rural only) | | | | | | | | | |
| 7. | quarter and year of selection | Q | Y | Y | Y | Y | 17. | response code | | |
| | | | | | | | | | | |
| 8. | year ^s of survey | Y | Y | Y | Y | | 18. | survey code | | |
| | | | | | | | 19. | reason for substitution of original household (code) | | |
| 9. | month of survey (code) | | | | | | 20. | visit no. | | 1 |
| 10. | panel (for urban only) | | | | | | 21. | telephone number | 21.1 mobile | |
| 11. | sub-sample | | | | | | | | 21.2 land line | |

Codes for Block 1

item 9: **month of survey:** Jan-01, Feb-02, Mar-03, Apr-04, May-05, Jun-06,
Jul-07, Aug-08, Sep-09, Oct-10, Nov-11, Dec-12.

item 17: **response code:** informant : co-operative and capable-1, co-operative but not capable-2, busy-3, reluctant-4,
others-9.

item 18: **survey code:** household surveyed: original -1, substitute -2, casualty -3.

item 19: **reason for substitution of original household:** informant busy -1, members away from home -2, informant
non-cooperative -3, others -9.

§: Item 8: The year in which Schedule 10.4 was scheduled to be canvassed in the selected household in a particular visit will be entered in this item.

* tick mark (√) may be put in the appropriate place.

| [2] particulars of field operation | | | | | | | | | | | | | | |
|------------------------------------|--|-------------------------|----|----|--|----|----|--|--|--|--|--|--|--|
| srl. no. | item | field investigator (FI) | | | field officer (FO)/superintending officer (SO) | | | | | | | | | |
| (1) | (2) | (3) | | | (4) | | | | | | | | | |
| 1 (a). | i) name (block letters) | | | | | | | | | | | | | |
| | ii) code | | | | | | | | | | | | | |
| | (iii) signature | | | | | | | | | | | | | |
| 1 (b). | i) name (block letters) | | | | | | | | | | | | | |
| | ii) code | | | | | | | | | | | | | |
| | (iii) signature | | | | | | | | | | | | | |
| 2. | date(s) of : | DD | MM | YY | DD | MM | YY | | | | | | | |
| | (i) survey/ inspection | | | | | | | | | | | | | |
| | (ii) receipt | | | | | | | | | | | | | |
| | (iii) scrutiny | | | | | | | | | | | | | |
| | (iv) despatch | | | | | | | | | | | | | |
| 3. | number of additional sheets attached | | | | | | | | | | | | | |
| 4. | total time taken to canvass Schedule 10.4 (in minutes) | | | | | | | | | | | | | |
| 5. | signature | | | | | | | | | | | | | |

| [7] remarks by field investigator (FI) |
|--|
| |

| [8] comments by supervisory officer(s) |
|--|
| |

| [3] household characteristics | | |
|--------------------------------------|---|--|
| 1. | household size | |
| 2. | household type (code) | |
| 3. | religion (code) | |
| 4. | social group (code) | |
| 5. | household's usual consumer expenditure (Rs.) in a month | |

Codes for Block 3

item 2: household type:

for rural areas: self-employed in: agriculture-1, non-agriculture -2; regular wage/salary earning-3, casual labour in: agriculture-4, non-agriculture -5; others -9.

for urban areas: self-employed -1, regular wage/salary earning -2, casual labour -3, others -9.

item 3: religion: Hinduism -1, Islam -2, Christianity -3, Sikhism -4, Jainism -5, Buddhism -6, Zoroastrianism -7, others -9.

item 4: social group: scheduled tribe-1, scheduled caste-2, other backward class-3, others-9.

Codes for Block 4

col. (4): relation to head: self-1, spouse of head-2, married child-3, spouse of married child-4, unmarried child-5, grandchild-6, father/mother/father-in-law/mother-in-law-7, brother/sister/brother-in-law/ sister-in-law/other relatives-8, servants/employees/other non-relatives-9.

col. (7): marital status: never married-1, currently married-2, widowed-3, divorced/separated-4.

col. (8): educational level - general:

not literate -01, literate without formal schooling: EGS/ NFEC/ AEC -02, TLC -03, others -04; literate: below primary -05, primary -06, middle -07, secondary -08, higher secondary -10, diploma/certificate course -11, graduate -12, postgraduate and above -13.

col. (9): educational level - technical:

no technical education -01,

technical degree in: agriculture -02, engineering/ technology -03, medicine -04, crafts -05, other subjects -06

diploma or certificate (below graduate level) in: agriculture -07, engineering/technology -08, medicine -09, crafts -10, other subjects -11;

diploma or certificate (graduate and above level) in: agriculture -12, engineering/technology -13, medicine -14, crafts -15, other subjects -16.

col. (11): status of current attendance:

currently not attending:

never attended: school too far -01, to supplement household income -02, education not considered necessary -03, to attend domestic chores -04, others -05;

ever attended but currently not attending: school too far -11, to supplement household income -12, education not considered necessary -13, to attend domestic chores -14, others -15;

currently attending in: EGS/ NFEC/ AEC -21, TLC -22, pre-primary (nursery/ Kindergarten, etc.) -23, primary (class I to IV/ V) -24, middle -25, secondary-26, higher secondary-27, graduate in: agriculture -28, engineering/ technology -29, medicine -30, other subjects -31; post graduate and above -32, diploma or certificate (below graduate level) in: agriculture -33, engineering/ technology -34, medicine -35, crafts -36, other subjects -37; diploma or certificate (graduate level) in: agriculture -38, engineering/ technology -39, medicine -40, crafts -41, other subjects -42; diploma or certificate in post graduate and above level- 43.

col. (12): whether received any vocational/technical training:

yes: received formal vocational/technical training-1; received vocational/technical training other than formal vocational/technical training: hereditary-2, self-learning-3, learning on the job-4, others -5;

did not receive any vocational/technical training -6.

Codes for Block 5.1

col. (3): **status**:

worked in h.h. enterprise (self-employed): *own account worker -11, employer-12, worked as helper in h.h. enterprise (unpaid family worker) -21; worked as regular salaried/ wage employee -31, worked as casual wage labour: in public works -41, in other types of work -51; did not work but was seeking and/or available for work -81, attended educational institution -91, attended domestic duties only -92, attended domestic duties and was also engaged in free collection of goods (vegetables, roots, firewood, cattle feed, etc.), sewing, tailoring, weaving, etc. for household use -93, rentiers, pensioners, remittance recipients, etc. -94, not able to work due to disability -95, others (including begging, prostitution, etc.) -97.*

col. (5): **industry**: 5-digit code as per NIC -2008.

col. (6): **occupation**: 3-digit code as per NCO -2004.

col. (8): **location of workplace**: workplace in rural areas and located in: *own dwelling unit-10, structure attached to own dwelling unit-11, open area adjacent to own dwelling unit-12, detached structure adjacent to own dwelling unit-13, own enterprise/unit/office/shop but away from own dwelling-14, employer's dwelling unit -15, employer's enterprise/unit/office/shop but outside employer's dwelling -16, street with fixed location-17, construction site-18, others -19; workplace in urban areas and located in: own dwelling unit-20, structure attached to own dwelling unit-21, open area adjacent to own dwelling unit-22, detached structure adjacent to own dwelling unit-23, own enterprise/unit/office/shop but away from own dwelling-24, employer's dwelling unit -25, employer's enterprise/unit/office/shop but outside employer's dwelling -26, street with fixed location-27, construction site-28, others -29; no fixed workplace -99.*

col. (9): **enterprise type**: *proprietary: male -01, female -02; partnership: with members from same household. -03, with members from different household -04; Government/local body-05, Public Sector Enterprises-06, Autonomous Bodies- 07, Public/Private limited company-08, Co-operative societies-10, trust/other non-profit institutions -11, employer's households(i.e., private households employing maid servant, watchman, cook, etc.) -12, others -19.*

col. (10): **number of workers in the enterprise**: *less than 6-1, 6 and above but less than 10-2, 10 and above but less than 20-3, 20 and above-4, not known-9*

col. (11): **type of job contract**: *no written job contract -1; written job contract: for 1 year or less -2, more than 1 year to 3 years -3, more than 3 years -4.*

col. (13): **availability of social security benefits**:

eligible for: only PF/pension (i.e., GPF, CPF, PPF, pension, etc.) -1, only gratuity -2, only health care & maternity benefits -3, only PF/pension and gratuity -4, only PF/pension and health care & maternity benefits -5, only gratuity and health care & maternity benefits -6, PF/pension, gratuity, health care & maternity benefits -7; not eligible for any of above social security benefits -8, not known-9.

Codes for Block 5.2

col. (3): **status**: codes as in col. 3, block 5.1. (**only codes 11 to 51 are applicable here**).

col. (5) : **industry** : 5-digit code as per NIC-2008.

col. (6) : **occupation** : 3-digit code as per NCO-2004.

col. (7): **location of workplace** : codes as in col. 8, block 5.1.

col. (8): **enterprise type**: codes as in col. 9, block 5.1.

col.(9): **number of workers in the enterprise**: codes as in col. 10, block 5.1.

col. (10): **type of job contract**: codes as in col. 11, block 5.1.

col. (12): **availability of social security benefits**: codes as in col. 13, block 5.1.

[6] current weekly activity particulars of the household members during the week ended on :

DD/ MM/YYYY.....

| srl. no. | items | details of weekly activity particulars of the persons |
|----------|--|---|
| (1) | (2) | (3) |
| 1 | srl. no. of member (as in col. 1, block 4) | |
| 2. | age (years) (as in col. 6, block 4) | |

3. activity status, industry, earnings, hours worked and hours available for additional work

| srl. nos. for day of the week | day of the week | srl. no. of activity | status | for 11 – 72 in column 4 | | | | for 41, 42, 51 in column 4, wage earnings (received/receivable) for the work (Rs.) |
|-------------------------------|---|----------------------|--------|--|--|---|--|--|
| | | | | industry (2-digit of NIC-2008) for the work activity | hours actually worked (for status codes 11-51)/ hours would have worked (for status codes 61/62/71/72) | total hours actually worked considering all the work performed during the day | if available for additional work, hours available for such work during the day | |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) |
| 3.1 | 7 th day | 1 | | | | | | |
| | | 2 | | | | | | |
| 3.2 | 6 th day | 1 | | | | | | |
| | | 2 | | | | | | |
| 3.3 | 5 th day | 1 | | | | | | |
| | | 2 | | | | | | |
| 3.4 | 4 th day | 1 | | | | | | |
| | | 2 | | | | | | |
| 3.5 | 3 rd day | 1 | | | | | | |
| | | 2 | | | | | | |
| 3.6 | 2 nd day | 1 | | | | | | |
| | | 2 | | | | | | |
| 3.7 | 1 st day | 1 | | | | | | |
| | | 2 | | | | | | |
| 4. | total hours actually worked during the week/hours available for additional work (total of entries in items 3.1 to 3.7) | | | | | | | |

current weekly activity particulars

| | | | |
|-----|--|--|--|
| 5. | status (code) | | |
| 6. | for codes 11-72 in item 5, | industry (2-digit NIC-2008 code) | |
| 7. | | occupation (3-digit NCO-2004 code) | |
| 8. | | description of the industry-occupation | |
| 9. | for 31, 71 or 72 in item 5, earnings (received/receivable) during the preceding calendar month for regular salaried/wage activity (Rs.) | | |
| 10. | if entry 11, 12, 21, 61, 62 in item 5, gross earning during last 30 days from self-employment activity (Rs.) | | |

Note: In items 9 and 10 information will be recorded in respect of the activity identified by the current weekly status (item 5) corresponding industry (item 6) and occupation (item 7).

Codes for block 6

items 3.1 to 3.7 in column 4/ weekly activity status (item 5):

codes 11, 12, 21, 31, 51 and 91-95, 97 of col. (3), block-5.1 and also the following codes: worked as casual wage labour in public works other than MGNREG works – 41, worked as casual wage labour in MGNREG works – 42, had work in h.h. enterprise but did not work due to: sickness -61, other reasons -62; had regular salaried/wage employment but did not work due to: sickness -71, other reasons - 72; sought work -81, did not seek but was available for work -82, did not work due to temporary sickness (for casual workers only) -98.