



Government of India
Ministry of Statistics & Programme Implementation
National Sample Survey Office
(Field Operations Division)
Regional Office
5th Floor, 'E&F' WING, KENDRIYA SADAN
KORAMANGALA, BENGALURU-34

PHONE: 080-25538167
Email: ro.bng-fod@nic.in

Tender No. 15014/15/2018-19/KTK(S)
Dated 24.12.2018

TENDER DOCUMENT

**ANNUAL CONTRACT FOR PROVIDING
SECURITY SERVICES AT**

NATIONAL SAMPLE SURVEY OFFICE
(FIELD OPERATIONS DIVISION)
ZONAL TRAINING CENTRE, BENGALURU
&
SUB-REGIONAL OFFICE, MANGALURU AND MYSURU

Last date for submission: Date: 23.01.2019 upto 06.00 P.M.

Opening of Technical Bid: Date: 24.01.2019 at 11.00 A.M.

G. P. D. Subra

Sealed tenders are invited under **Two Bid System** i.e. (**Part-I Technical Bid and Part-II Financial Bid**) from reputed, professionally experienced and financially sound Security Agencies who can provide security guards to the offices of **National Sample Survey Office, (Field Operations Division)** [hereinafter called **NSSO (FOD)**] is given below:

Sl.No.	Name and Addresses of Office	No. of Personnel require	Working Hours
1	The NSSO Hostel / Guest House and Training Centre consist of 8b flats (Flat Nos. 320, 321, 328, 329, 420, 421, 428 and 429) in "Godavari" Block at National Games Village, Koramangala, Bengaluru-47	3	1 st shift- From 0600 hours to 1400 hours
			2 nd shift- From 1400 hours to 2200 hours
			3 rd shift- From 2200 hours to 0600 hours
2	Sub-Regional Office, NSSO (FOD), No. 10/88, 2 nd Cross, Abbakka Nagar Kottara, Mangalore-575006	3	1 st shift- From 0600 hours to 1400 hours
			2 nd shift- From 1400 hours to 2200 hours
			3 rd shift- From 2200 hours to 0600 hours
3	Sub-Regional Office, NSSO(FOD), Shrirampura Mysuru -570008	3	1 st shift- From 0600 hours to 1400 hours
			2 nd shift- From 1400 hours to 2200 hours
			3 rd shift- From 2200 hours to 0600 hours

The contract will be initially for a period of one year, which may be extended further for one more year depending upon the service to the satisfaction of the NSSO (FOD).

A. SCOPE OF THE WORK

- Providing security services in the office premises of NSSO (FOD).
- Keeping vigil against trespassing by strangers, intruders, unknown persons etc.
- Monitoring the movement of the persons coming in the office premises and going outside the Office premises. When a visitor approaches the entry gate, the visitor's details will be noted in a Register kept with him. All the visitor's leaving the office premises will be checked for any item being taken outside. Items taken out from the office premises by the staff/outsideers should have valid pass.
- The scope of work may change during the period of the contract by mutual consent.

B. ELIGIBILITY CRITERIA

The Agencies that fulfil the following requirements shall be eligible to apply.

- Registration certificate of the Security Agency issued by appropriate authority.
- Registration under Labour Laws, EPF, ESI & Service Tax.

