



Government of India
Ministry of Statistics & Programme Implementation
National Sample Survey Office
(Field Operations Division)
Regional Office
5th FLOOR, 'E&F' WING, KENDRIYA SADAN
KORAMANGALA, BANGALORE-34

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Tender No. 15014/15/2018-19/KTK(S)
Dated: 24.12.2018

TENDER DOCUMENT

**ANNUAL CONTRACT FOR PROVIDING
SWEEPING/CLEANING SERVICES
AT
NATIONAL SAMPLE SURVEY OFFICE
(FIELD OPERATIONS DIVISION)
ZONAL OFFICE & REGIONAL OFFICE
BENGALURU-34**

Last date for submission: Date: 23.01.2019 upto 06.00 P.M.

Opening of Technical Bid: Date: 24.01.2019 at 11.00 A.M.

G.P.A.
24/12

Tender Document No. 15014/15/2018-19/KTK(S)dated 24.12.2018

Sealed tenders are invited under **Two Bid System**, i.e. (**Part-I Technical Bid and Part-II Financial Bid**) from reputed, experienced and financially sound Manpower Agencies to provide manpower for sanitation (Sweeping / cleaning) 'Safaiwalas' services at the offices of **National Sample Survey Office, (Field Operations Division)**[hereinafter called **NSSO (FOD)**] given below:

S.No.	Name and Addresses of Office	No. of Personnel required	Working Hours
1	Zonal Office, NSSO (FOD), Kendriya Sadan, B-Wing, 2 nd Floor, Koramangala, Bangalore-34	1	8.00 a.m. to 4.30 p.m.
2	Regional Office, NSSO (FOD), Kendriya Sadan, E&F Wing, 5 th Floor, Koramangala, Bangalore-34	1	8.00 a.m. to 4.30 p.m.
3	The NSSO Hostel / Guest House and Training Centre consist of 8b flats (Flat Nos. 320, 321, 328, 329, 420, 421, 428 and 429) in "Godavari" Block at National Games Village, Koramangala, Bangalore-47	1	8.00 a.m. to 4.30 p.m.
4	Sub-Regional Office, NSSO (FOD), ShrirampuraMysuru -570008	1	8.00 a.m. to 4.30 p.m.
5	Sub-Regional Office, NSSO (FOD), Krishna Complex, Jail Road, Opp. Shimoga HP Gas, Shimoga-577201	1	8.00 a.m. to 4.30 p.m.
6	Sub-Regional Office, NSSO (FOD), No. 10/88, 2 nd Cross, Abbakka Nagar Kottara, Mangalore-575006	1	8.00 a.m. to 4.30 p.m.

A. SCOPE OF THE WORK

1. SWEEPING / CLEANING: -

Cleaning the entire premises which include office rooms/halls, verandas/corridors, Toilet and lavatories both Gents and Ladies. The scope will also include proper collection/disposal of the garbage / waste / dirt material as per the procedures of the local authority. Detailed scope of the work is as under:-

Sl. No.	Description of Work	Periodicity	Remarks
(i)	Sweeping and cleaning of all floors.	Thrice Daily	Using cleaning powder and wipe-out for floors
(ii)	Dusting and cleaning of tables, chairs, filing, cabinets, sofas, curtains and blinds, library book racks;	Once Daily	Conventional way of cleaning (including vacuum cleaning of upholstery)
(iii)	Cleaning of all computers, telephone instruments,	Once Daily	Using DETTOL Liquid spray and fine cotton/cloth

