

No.Y-11011/8/2008/NASA-Trg
Government of India
Ministry of Statistics and Programme Implementation
National Academy of Statistical Administration

Plot No. 22, Knowledge Park – II,
Greater Noida – 201308
Uttar Pradesh
Dated:-9.11.2012

NOTICE INVITING TENDER

To
M/s _____

Sealed tenders/ Quotations are invited under **Two Bid system** from reputed and experienced and financially sound firms for awarding **Comprehensive Annual Maintenance Contract (CAMC) of Audio-Visual Equipments** installed at **National Academy of Statistical Administration (NASA)**, Knowledge Park – II, Greater Noida, UP – 201308. The last date for receipt of tenders is fixed for **18th December 2012 up to 15:00 Hrs.**

2. The Technical Bid and the Financial Bids duly filled in specified Proforma in two separate sealed envelopes should be submitted in one sealed envelope superscripted as "**Tender/Quotation for Comprehensive Annual Maintenance Contract (CAMC) of Audio-Visual Equipments installed at National Academy of Statistical Administration (NASA)** by post to reach NASA before due date or can alternatively be dropped in the **Tender Box** placed at the Reception area of NASA, Knowledge Park-II, Gr. Noida (UP) for five working days during office working hours latest by 3.00 PM on 18.12.2012. Technical Bids must accompany the EMD of Rs. 50,000/- (Rupees fifty thousand only).
3. The Technical bids shall be opened at 3.30 PM on 18.12.2012 (Tuesday) in Administration Block of NASA in the presence of a Committee constituted for this purpose and the authorized representatives of the renderers who may wish to be present.
4. A copy of NIT containing terms and conditions to be observed is enclosed. However same can also be downloaded from **website: www.tenders.gov.in, www.mospi.gov.in, www.nasa.gov.in**
5. Successful tenderer will be informed suitably to execute the work within specified time.
6. Tender received after the closing date and time shall not be considered under any circumstances.
7. The competent authority in NASA reserves the right to accept or reject any/all tenders without assigning any reason thereof.


(Vishwajeet Kumar)
Deputy Director & Head of Office NASA
Ph: 0120-2328910(O)

Copy to:-

1. DDG Computer Center, MOSPI, R.K. Puram, New Delhi with the request to upload the tender on the Ministry's website.
2. Notice Boards- NASA, / JP Building/ Patel Bhaven, New Delhi.
3. The Director (IT) with the request to upload on NASA's website.

No.Y.11011/8/2008/NASA-Trg
GOVERNMENT OF INDIA
MINISTRY OF STATITICS & PROGRAMME IMPLEMENTATION
NATIONAL ACADEMY OF STATISTICAL ADMINISTRATION
CENTRAL STATITICAL OFFICE

Academic Block, Plot No. 22
Knowledge Park-II, Institutional Area
Greater Noida-201308
Dated: 09/11/2012

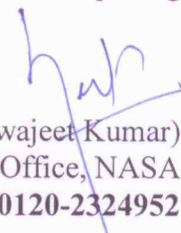
TENDER NOTICE

1. Sealed Tenders are invited under two bids system from reputed, experienced and financially sound Firms/Companies for award of Comprehensive Annual Maintenance Contract (CAMC) of Audio Visual equipments installed at National Academy of Statistical Administration (NASA), Plot No. 22, Knowledge Park –II, Institutional Area, Greater Noida-201308.
2. The sealed quotations should contain two separate bids namely “**Technical Bid**” & “**Financial Bid**”, filled in specified Proforma. The sealed envelope containing duly filled in **Technical** and **Financial bids** should be addressed and forwarded to the following authority latest by **3.00 PM on 18th December, 2012**.

Head of the Department
National Academy of Statistical Administration (NASA)
Plot No. 22, Knowledge Park-II
Greater Noida-201308
Uttar Pradesh

The sealed quotations should either be sent by post to the above mentioned address or dropped in the Tender Box placed at the reception area in the Academic Block of the academy. The bids received after the closing date shall not be entertained in any case.

3. Tender details/document may be downloaded from the website of NASA (<http://www.nasa.gov.in>) or from the Ministry’s website (<http://www.mospi.gov.in>)/ Govt. tenders website: www.tenders.gov.in. A copy of the Tender document may also be obtained in person from the reception of the Academic Block of NASA on or before 11th December, 2012.
4. The technical bids shall be opened at **3.30 PM on the same day i.e. on 18th December, 2012** at the reception of the Academic Block in the presence of all the Tenderers or their authorised representatives whosoever wish to be present.
5. Those firms whose technical bids are accepted will be informed about the date of opening of financial bids.


(Vishwajeet Kumar)
Deputy Director and Head of Office, NASA
Tel: 0120-2324952

TERMS AND CONDITIONS

1. The bidder should be presently having at least two (2) running Comprehensive Annual Maintenance Contracts (CMAC) for maintenance and operation of Audio -Visual and Video Conferencing Systems and all such related systems/equipments with Government Ministries/Departments. Copies of work orders should be enclosed with the Technical Bids.
2. The details/specifications of various equipments/devices to be covered under Comprehensive Annual Maintenance Contract (CAMC) are given at **Annexure-I** of the Tender Document.
3. The Tenderers are required to submit two separate bids – Technical and Financial, as per the Proforma given in the Tender Document, in two separately sealed envelopes both super-scribed “Technical Bid” and “Financial Bid” respectively. Both sealed envelopes should be further placed in third envelope super-scribed “Tender for Comprehensive Annual Maintenance Contract for Audio- Visual Systems”.
4. The technical bid should be accompanied with an Earnest Money Deposit (EMD) of Rs. 50, 000/- (Rupees fifty thousand only) through a demand draft/FDR/Banker’s cheque/Bank Guarantee drawn on any scheduled bank in Delhi/Noida/Greater Noida drawn in favour of **“Pay and Accounts Officer”, Ministry of Statistics and Programme Implementation, Sardar Patel Bhawan, Sansad Marg, New Delhi-110001**. Quotation received without earnest money deposit (EMD) shall not be considered.
5. Successful tenderer shall submit a performance guarantee or security deposit of Rs. 1,50, 000/- (Rupees One Lakh fifty thousand only) in the form of demand draft/FDR/Banker’s cheque/Bank Guarantee drawn on any scheduled bank in Delhi/Noida/Greater Noida drawn in favour of **“Pay and Accounts Officer”, Ministry of Statistics and Programme Implementation, Sardar Patel Bhawan, Sansad Marg, New Delhi-110001**.
6. The closing date and time for receipt of Tenders shall be **3.00 PM on 18th December, 2012**. Tenders received after this date and time shall not be entrained under any circumstances.
7. No bidder will be allowed to withdraw after submission of bids. In case a bidder withdraws after submission of bids, the EMD submitted by the bidder would stand forfeited. In case the successful bidder declines the offer of contract, for whatsoever reason(s), his/her EMD shall be forfeited.
8. The contract awarded to the successful bidder will be valid for a period of one year from the date of award of the contract. The rates (excluding taxes) quoted will remain in force for the full period of contract. No demand for revision of rate on any account shall be entertained during the contract period. The contract may be extended for one or more years on rendering satisfactory services and completion of the present work.
9. The firm shall maintain the equipment as per manufacturer’s’ guidelines and shall use standard components for replacement, as far as possible, onsite. In-case of failure of lamps, bulbs, fuses etc., firm shall replace the items with standard items with no extra cost.

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