

**NOTICE INVITING TENDER**

**Sub:- Tender for award of contract for hiring services of monkey handlers to drive away the monkeys from the residence of Hon'ble Minister at No. 1, Thyagraj Marg, New Delhi- reg..**

Sealed quotations are invited for providing the services of 2 (two) monkey handlers to drive away the monkeys from residence of Hon'ble Minister at No. 1, Thyagraj Marg, New Delhi in the prescribed proforma. The contract will be initially for a period of one year, which may be extended for another year on the same terms and conditions after satisfactory performance and mutual consent of both the parties. The last date of submission of bid is **17.04.2017**.

**SCOPE OF WORK :**

Sl. No.	No. of Monkey Handlers	Duty Timings
1.	1 ( One )	06.00 AM to 2.00 PM
2.	1 (one)	2.00 PM to 10.00 PM

**2. DETAILED TERMS & CONDITIONS:**

- (i) The timings for providing the services of monkey handlers will be in two shifts i.e. from 6.00 AM to 2.00 PM and 2.00 PM to 10.00 PM for six days in a week. The contracted agency should deploy the two Monkey handlers having proper identity proof/ police verification of the local police station. The deployed worker is the employee of the contracted firm and the Ministry will not be responsible for their wages etc.
- (ii) The agency will arrange for food, medical aid in case there is any physical injury to the monkey handler during the period. No additional expenses of any kind shall be borne by the Ministry.



- (iii) The monkey handler shall be equipped with a whistle and a stick during the duty hours.
- (iv) Monkey handler's mobile number shall be provided to Care taker of the Offices of Hon'ble Minister and also to the Ministry. Any staff member of the Ministry may contact the monkey handler directly over phone if his services are required at any point of time. The monkey handler shall respond to the call immediately and assist the concerned staff member without delay.
- (v) **Payment Clause:-** The payment will be made in the following month on submission of bill by the contracted agency. The bill will be verified by the Office of Hon'ble Minister.
- (vi) **Penalty:-** In case of absence on any day, deduction on pro-rata basis will be made from the monthly bill.
- (vii) The agency shall indemnify the Department against all damages/charges and expenses for which the Government may be held liable or pay on account of the negligence of the contractor or his servants or any person under his control whether in respect of accident, injury to the person or damages to the property of any member of the public or any person or in executing the work or otherwise and against all claims and demands thereof. The Ministry of Statistics and Programme Implementation shall not be responsible financially or otherwise for any injury to the monkey handler or person deployed by the agency during the course of performing duties.
- (viii) The Ministry/Department will not be responsible for any kind of injury to the monkey handler while performing the work under contract. The agency will be fully responsible for such an incident if any.
- (ix) In case the services of the contracted agency are found unsatisfactory, the services of the agency will be terminated immediately, without any further notice or without assigning any reason and the decision of the Ministry will be binding on the agency.
- (x) The contract will be prematurely terminated, if the requirement of services not required by the Office of Hon'ble Minister.
- (xi) Quotations should be accompanied by earnest money deposit (EMD) of Rs. 10,000/- (Rupees Ten thousand only) in the form of Demand



Draft from any commercial bank drawn in favour of Pay and Accounts Officer, Ministry of Statistics & Programme Implementation Sardar Patel Bhawan, New Delhi, without which the quotations will not be considered. The earnest money will be returned to all the unsuccessful tenderers after the finalization of the contract. The earnest money will stand forfeited if the successful tenderer withdraws the rates quoted or does not accept the offer or deviate from any conditions of the contract.

(xii) Late bids (i.e. bid received after due date and time) will not be considered.

(xiii) **Performance Security:-** The successful tenderer will be required to furnish security deposit amounting to Rs. 20,000/- (Rupees twenty thousand only) within 10 (ten) days from the date of acceptance of tender. The security deposit shall be in the form of (FDR) ~~FDR~~ through any commercial bank in favour of PAO, Ministry of Statistics and Programme Implementation, Sardar Patel Bhawan, New Delhi. The security deposit money will be refundable only after the expiry of the contract. The security deposit will be forfeited if during the period of contract your services are found to be unsatisfactory in any respect.

(Xiv) Rates must be quoted in figures & words in INR with all levies and taxes. The rates quoted will be valid for one year.

(xv) Each page of the tender document should be Signed by the tenderers.

(Xvi) Details of experience, if any, in the form of work order/ certificate of performance should be enclosed with the tender document.

(xvii) Willing firm may furnish the quotations completed in all respect and in double sealed cover super-scribed "Quotations for providing services of monkey handlers." should be put in the Tender Box, placed at the Ground floor of Ministry of Statistics and Programme Implementation, Sardar Patel Bhawan, New Delhi by 3.00 P.M by 17<sup>th</sup> April, 2017. The quotations will be opened on the same day at 3.30 P.M. in Room No. 201, Sardar Patel Bhawan, New Delhi-110001.

## 2. Arbitration Clauses:-

(a) In all matters of dispute relating to this Contract the decision of the Ministry shall be final and binding upon the agency.




- (b) If any dispute or difference of any kind whatsoever shall arise between the MOSPI and Vendor in connection with or arising out of the Contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- (c) If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the MOSPI or the Vendor may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given.
- (d) Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this clause shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the services under the contract.
- (e) Arbitration proceedings shall be conducted as per "Arbitration and Reconciliation Act, 1996 in the Courts at Delhi/ New Delhi.

3. **Sub-contracting.** Sub-contracting is not allowed, if any time it is observed by the Ministry the contract will be terminated without any notices and the performance security will be forfeited by the Ministry.

4. Ministry of Statistics & Programme Implementation reserves the right to cancel the entire tender process and also award the contract to any firm as prevailed under GFR without assigning any reasons.

5. If any query relating to this tender notice, the tenderer may feel free to contact Section Officer( Genl.), Room No. 426-C, Sardar Patel Bhawan, New Delhi at telephone No. 23743230.

Yours faithfully,



(Sunder Singh)

Under Secretary to the Government of India  
Tel. 23747929

To

DDG, Computer Centre for placing the tender notice on the website of the Ministry.

To,

The Under Secretary (General)  
Ministry of Statistics & PI,  
Sardar Patel Bhawan, New Delhi.

**Subject: Hiring of Monkey handlers in the Ministry of Statistics & PI .**

Dear Sir,

In response to your Tender Notice for the above mentioned, I/We, hereby submit the tender with the following particulars:

1. Name of the of Firm ;-
2. Year of establishment ;-
3. Registration Number/ PAN/ SERVICE TAX ;-  
(copies must enclosed)
4. Registered Postal Address ;-
5. a. Telephone No. ;-  
b. Fax No. ;-  
c. Mobile No. ;-
6. Present contract with Government Ministry/ Department:- ( attach sheet)

The MOSPI reserves the right to reject any or all the quotations or accept them in part or to reject the lowest quotation without assigning any reasons. The MOSPI further reserves the right to terminate the contract during its tenure at any time without assigning any reasons.

Yours faithfully,



Signature & Stamp

Dated :-

Quotation for Hiring of Monkey handlers in the Ministry of Statistics & Programme Implementation.

Proforma for submitting quotation.

Sl. No.	Description of item	Persons	Rate per person ( in figures and words) inclusive all taxes liabilities
1.	Providing services of Monkey handlers to keep away monkey from the <u>in</u> two shifts ( 6.00 AM to 2.00 PM) (2.00 PM to 10.00 PM)	02( in two shifts)	

*Residence of Hon'ble Minister*  
*[Signature]*

1. It is certified that I have read all the terms and conditions of the contract and agree for the same.
2. I have signed each pages of the tender document.
3. I have attached work order / certificate of performance with the tender document.

Place

Signature of the tenderer

Date:- .....