

**Government of India**  
**Ministry of Statistics & Programme Implementation**  
National Sample Survey Office  
Data Processing Division Headquarters  
Mahalanobis Bhavan ,164, G.L.T. Road  
Kolkata-700 108

**SECTION- I**

**Open Tender**

**Tender Notice No.D-11011/DPD(HQ)/2009-10/Admn.IV dated 04.11.2010**

The Additional Director General (ADG), National Sample Survey Organisation, Data Processing Division (Hqrs), Kolkata-700 108, invites sealed tenders in two-bid system from the reputed and experienced firms for supply and installation of 14 **Xeon Servers with OS(AS4 Standard)**. Six such Servers will be installed in DPD(HQ), Kolkata and two each in its Data Processing Centres at New Delhi, Nagpur, Bangalore and Ahmedabad.

Detailed tender documents with specification for the above can be obtained from the undersigned, paying Rs.100/- in cash or by DD drawn in favour of "Pay & Accounts Officer, Ministry of Statistics and Programme Implementation, Kolkata" on any working day upto 17.00 hrs of 18.11.2010. Also it can be downloaded from [www.mospi@gov.in](mailto:www.mospi@gov.in) in which case, the cost of the tender documents of Rs.100/- is required to be paid in DD drawn in favour of "Pay & Accounts Officer, Ministry Statistics and Programme Implementation, Kolkata" and enclosed with the filled in Tender Document. The ADG, reserves the right to accept/reject any or all tenders without assigning any reason and will not be responsible for any postal delay.

Time & date of submission of filled in tender: 15.00 hrs. of 19.11.2010.

Time & date of opening of bid: 12.00 hrs. of 22.11.2010.

Earnest Money Deposit (EMD): Rs.1,60,000/- (Rupees one lakh sixty Thousand only).

All other terms and conditions in tender form will be binding on the Tenderers.

(B.B.Pal)  
Dy. Director General & HO  
for Additional Director General  
Tel:2578 6477

Date: 04.11.2010

Place: Kolkata

**SECTION II**

**BID FORM**

Reference :- Tender No. **D-11011/DPD(HQ)/2009-10/Admn.IV dated 04-11-2010**

To,  
The Addl. Director General,  
Data Processing Division(HQ),  
National Sample Survey Office(NSSO).

Dear Sir,

Having examined the conditions of contract & specification including all other related documents the receipt of which is here by duly acknowledged, we the undersigned, offer to execute the supply of 6 Xeon Servers with OS(AS4 Standard) in Office of Addl. Director General, Data Processing Division(HQ), National Sample Survey Office(NSSO), 164 GLT Road, Kolkata-108 and 2 such Xeon Servers with OS(AS4 Standard) each at Data Processing Centres, located at (i) C-Wing , Third Floor, Madangir Road, Puspa Bhawan, New Delhi-110 062 (ii) B-Block, CGO Complex, Seminary Hills, Nagpur-440 006, (iii) Third Floor, F-Wing, Kendriya Sadan, Koromangola, Bangalore-560 034 and (iv) Third Floor, A-Wing, Ashram Road, Ahmedabad-380 014 in conformity with, conditions of contract & specification.

We undertake, if our bid is accepted, to execute the work in accordance with specifications, time limits, terms & conditions stipulated in the tender document.

If our bid is accepted, we shall submit the securities as per the conditions mentioned in the contract. We agree to abide by this bid for period of 180 days from the date fixed for bid opening and it shall remain binding upon us and, may be accepted at any time before the expiry of the period.

Until a formal agreement is prepared & executed, this bid together with your written acceptance thereof in your notification of award shall constitute a binding contract between us.

Bid submitted by us is properly sealed & prepared so as to prevent any subsequent alternation & replacement.

Dated this..... day of.....2010

Signature of Authorized signatory.....

In the Capacity of.....

Duly authorized to sign the Bid for and on behalf of

Witness.....

Address.....

**SECTION III**

**TENDERER'S PROFILE**

1. Name of the tenderer/ firm (In block letters) .....

2. Name of the person submitting the tender  
Shri/Smt.....

3. Address of the tenderer:

4. Tel No. (with STD code) (Off).....(Fax).....(Res)

5. PAN No. (Permanent Income TAX No)  
.....

- 6. a. Service Tax Registration No.
- b. EPF Code No.
- c. ESI Code No.

7. Experience:  
Whether supplied/installed SERVERS with OS to the Govt organizations/PSUS in the recent past:

If so, furnish details:

I/We hereby declare that the information furnished above is true & correct.

Place:

Date:

Signature of tenderer /Authorized signatory.....

Name of the tenderer.....

**[Note: Items 5, 6, 7 (Photo copies of original documents are to be enclosed)]**

## SECTION IV

### Terms and Conditions

(A).

**“ADG(DPD)” means** Addl. Director General, Data Processing Division(DPD), National Sample Survey Office(NSSO) and his successors.

**“The Office”** means the Data Processing Division(DPD), National Sample Survey Office(NSSO), Govt of India, Ministry of Statistics and Programme Implementation, which invites the tenders on behalf of Addl. Director General, Data Processing Division(DPD), National Sample Survey Office(NSSO), Kolkata.

1.1 The Office of ADG(DPD) proposes to procure 14 Xeon Servers with OS(AS4 Standard) . Out of these, six( 6) servers with OS are required to be supplied & installed at DPD(Hq) at 164, Gopal Lal Thakur Road, Kolkata -108, and two(2) such servers with OS are to be supplied & installed at each of the four out lying Data Processing Centres located at (i) C-Wing , Third Floor, Madangir Road, Puspa Bhawan, New Delhi-110 062 (ii) B-Block, CGO Complex, Seminary Hills, Nagpur-440 006, (iii) Third Floor, F-Wing, Kendriya Sadan, Koromangola, Bangalore-560 034 and (iv) Third Floor, A-Wing, Ashram Road, Ahmedabad-380 014. The Office is looking for vendors who have experience in supplying of this type of hardware along with OS.

1.2 Tenderers are advised to study all technical and commercial aspects, instructions, forms, terms and specifications carefully in the tender document. Failure to furnish all information required in the Tender Document or submission of a bid not substantially responsive to the Tender document in every respect will be at the tenderer’s risk and may result in the rejection of the bid.

1.3 Sealed offers prepared in accordance with the procedure enumerated in Clause 1 of Section IV(B) should be submitted to Addl. Director General, Data Processing Division(DPD), National Sample Survey Office(NSSO), 164, Gopal Lal Thakur Road, Kolkata -108 not later than the date and time laid down, at his address given in the Tender Notice.

1.4 All bids must be accompanied by a Earnest Money Deposit(EMD) of Rs.1,60,000/-in the form of Bank Draft drawn in favor of “Pay & Accounts Officer, Ministry of Statistics and Programme Implementation, 1, Council House Street, Kolkata” payable at Kolkata.

1.5 This tender document is not transferable.

1.6 The categories of items and quantity indicated in the Tender Document are tentative. The Addl. Director General, Data Processing Division(DPD) reserves the right to increase or decrease the quantity or delete some or all of the items depending on the needs of the Office without assigning any reasons.

1.7 The tenderer should indicate specifically the Basic Price, Taxes/Excise duty, other duties (if any), and levies chargeable quantitatively against each item. No additional information will be entertained after due date. The Addl. Director General, Data Processing Division(DPD) may reject tenders if they do not carry such information separately and specifically quantitatively.

1.8 The bids should indicate clearly that the rates are F.O.R. at DPD(Hq) as well as four other Data Processing Centres as indicated above.

1.9 The tenderer should clearly indicate the delivery period and validity period of tender.

1.10 The tenderer should clearly indicate the availability of service and maintenance facilities at Kolkata, Nagpur, Delhi, Bangalore and Ahmedabad for the items quoted.

1.11 The Tender must be submitted along with the copies of :

- (a)Manufacturers license or authority from the manufacturer
- (b)Latest Income Tax Clearance Certificate

1.12 The tenders will be opened on the date and time indicated in the presence of tenderers, if any, present on the occasion. If the date of opening is declared to be a holiday the tenders will be opened on the next working day.

1.13 No advance payment or payment against Performa invoice will be made. Payment will be made only after receipt of material in good condition, inspection, installation/testing.

1.13(a) Rs. 4,00,000/- is to be submitted by the successful bidder towards **Performance Security** in the form of DD/ Bank Gurantee from a commercial bank in favour of Pay & Accounts Officer, MOS&PI, 1, Council House Street, Kolkata.

1.14 All damaged or unapproved goods shall be returned at the Tenderer's risk and cost and the incidental expenditure there upon shall be recovered from the concerned party.

1.15 Printed Terms and conditions of the firm sent along with the quotation, if any, shall not be binding on us.

1.16 Packing list must be put in all packages.

1.17 On acceptance of tender, the date of delivery should be strictly adhered to otherwise, the Addl. Director General, Data Processing Division(DPD) reserves the right not to accept the delivery in full or in part. The Addl. Director General, Data Processing Division(DPD) specifically and in case the order is not executed within the stipulated period, the Office will be at liberty to make purchases through other sources, and to forfeit the earnest money of the Tenderer.

1.18 No claim on account of payment of octroi etc. within the limits of the Municipal Corporation, Kolkata, New Delhi, Nagpur, Bangalore and Ahmedabad shall be accepted.

1.19 Payment of bill will be made through by crossed account payee Cheque drawn on the Union Bank of India, Kolkata, on receipt of the articles in good condition. The decision to purchase each item is taken independent of other items quoted by the firm. It is not binding on the department to purchase all the items quoted by any particular firm.

#### **1.20 Schedule for Invitation to Tender :**

a) Address at which tender is to be submitted:

Dy. Director General & Head of Office, DPD(HQ), NSSO,  
164, Gopal Lal Thakur Road,  
(Near Dunlop Bridge),  
Kolkata-700108  
Telephone No. 2578 6477.

b) Latest time and date for receipt of Tender: 15.00 hrs. of 19.11.2010.

c) Place, Time and Date of opening of Technical bids:

Place: at Mahalanobis Bhawan, 164, Gopal Lal Thakur Road, Kolkata -108..

Time & Date : 12.00 hrs. of 22.11.2010.

d) Date till which the tender is valid: 180 days from the opening of technical bid.

Installation of xeon servers and OS should be within 6 weeks after the allotment of tender.

e) The Addl. Director General, Data Processing Division(DPD) shall not be responsible for any postal delay about non-receipt/non-delivery of the documents.

**(B).**

#### **1. Procedure for submission of Bids**

1.1 It is proposed to have a Two Cover System for this tender

a) Technical Bid (in duplicate) in one cover.

b) Commercial bid (in duplicate) in one cover.

1.2 Each copy of Technical Bid of the Tender should be covered in a separate sealed cover superscribing the wordings "Technical Bid". Each copy should be marked as "Original Copy" and "First Copy". Both should be put in a single sealed cover superscribing the wordings "Technical Bid".

1.3 Each copy of Commercial Bid of the Tender should be covered in a separate sealed cover superscribing the wordings "Commercial Bid". Each copy should be marked as "Original Copy" and "First Copy". Both should be put in

a single sealed cover superscribing the wordings "Commercial Bid". Commercial Bid should only indicate prices (Preferably item-wise).

1.4 All the two documents viz. Technical Bid Cover and Commercial Bid Cover prepared as above are to be kept in a single sealed cover superscribed with "Tender for Xeon Server with OS for DPD"

1.5 The cover thus prepared should also indicate clearly the name and address of the tenderer to enable the Bid to be returned unopened in case it is declared "late".

1.6 In case the Earnest Money is paid by Demand Draft, the draft must be in a separate sealed envelope indicating the amount, tender Notice Number and due date and enclosed with the bid.

## **2. Cost of submission of Tender :**

The tenderer shall bear all costs associated with the preparation and submission of its Bid, including the cost of presentation for the purpose of clarification of the bid, if so desired by the Office and the Office will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the Tendering Process.

## **3. Clarification on Tender Document :**

A prospective tenderer requiring any clarification of the Tender Document may notify the Office in writing at the Office's mailing address indicated in Section I. The Office will respond in writing to any request for clarification of the Tender Document, received not later than 05 working days prior to the last date for the receipt of bids prescribed by the Office. In case of any further clarification on any of the points in the tender, if required, a meeting can be held.

## **4. Amendment of Tender Document :**

4.1 At any time prior to the last date for receipt of bids, the Office may for any reason, whether at its own initiative or in response to a clarification requested by a prospective Tenderer, modify the Tender Document by an amendment.

4.2 The amendment will be notified in writing or by telex or E-mail to all prospective Tenders who have received the Tender Documents and will be binding on them.

4.3 In order to afford prospective Tenderers reasonable time in which to take the amendment into account in preparing their bids, the Office may, at its discretion, extend the last date for the receipt of the Bids.

## **5. Language of Bids :**

The bids prepared by the Tenderer and all correspondence and documents relating to the bids exchanged by the Tenderer and the Office, shall be written in English language, provided that any printed literature furnished by the Tenderer may be written in another language so long as accompanied by an English translation in which case, for purposes of interpretation of the bid, the English translation shall govern.

## **6. Documents comprising the Bids**

6.1 The Bids prepared by the Tenderers shall comprise of following components:

a) Technical Bid shall consist of the following:

(i) Technical Bid furnished as per the format for technical bid (Section V).

(ii) Technical literature for each product/service, covering full technical specifications.

b) Commercial Bid consisting of the following:

(i) Bid prices duly filled ITEMWISE, signed and complete as per the format (Section V).

(C).

## **OTHER TERMS AND CONDITIONS**

1. The Vendor should adhere with all seriousness to the time schedule provided by the Office.

2. The products asked for should be of international brand and not locally assembled, with authorized service provider in Kolkata, Nagpur, Delhi, Bangalore and Ahmedabad.

3. All the rates will be F.O.R. at DPD(Hq), NSSO, Mohalanobis Bhawan, 164, Gopal Lal Thakur Road, Kolkata -108 and other Data Processing Centres located at New Delhi, Nagpur, Bangalore and Ahmedabad as mentioned above.

4. The Vendor shall be liable to indemnify the ADG(DPD) in all respects and meet and pay off the litigation expenses and all the liabilities including damages, sums etc. arising out of and as a consequence of the negligence, deficiencies, mistakes, lapses, delays etc. in the execution of the various jobs and the services provided.

5. There is no provision for making advance payment to the Vendor as per Central Government rules. However, the bills submitted by the company after supply and successful installation of the Server & OS will be cleared for payment within reasonable period.

6. The company should submit a copy of the profile of the company along with the customers' satisfaction report.

7. If there is any downward revision of prices during the validity of quotation period and contract period, the benefit of the same shall be passed on to DPD. However, in case of increase in prices, the bidder shall supply the items at the quoted prices.

## SECTION -V

### Technical Specifications of Requirements

#### **Item No.1 Hardware**

Sl. No.	Specification for Fourteen(14) Xeon Servers including OS
i	Intel Xeon Quad Core Processors with at least 2.13 GHz clock speed available in the model and scalable to 8 processor
ii	4x1 GB RAM or higher memory
iii	3x146 GB Ultra SAS HDDs, 10Krpm Internal 2.5'', Hot-plug with Internal SAS Card with RAID levels 0,1 and 5 with 256 MB Cache
iv	Compatible with Windows Server Enterprise and Datacenter, Enterprise Linux, VMware ESX Operating System
v	System should have -2 x 1000 BASE-T, 4 x USB, 1 x Management LAN, 1 x VGA port
vi	Min 7 Nos. or higher PCI Express (x8) slots with minimum 2 nos. hot pluggable slots
vii	Integrated Server Ethernet Dual port controller(10/100/1000MBPS), DVD -ROM Drive standard
viii	Redundant and Hot-pluggable Power Supply and Fan Module
ix	Should have advanced fault-tolerance and remote monitoring functions
x	System should supports RAS features as ECC/Parity, Memory Mirroring and Detailed LOG collection. Pre Failure alerts should be on CPU, Memory, Fans, HDD, PCI slots, VRMs and Power supplies
xi	Preloaded Linux Enterprise AS4 standard operating system along with virtualization software to allocate resources shall be bundled with the offer. Visualization S/W should be capable of creating virtual H/W & S/W environment for providing independent instances of supported/supplied operating system environment alongwith required applications. Each virtual environment can be created, deleted without affecting applications running under other virtual environment
xii	One Rack Mountable
xiii	Three years on site comprehensive warranty

#### **Item No.2**

User level Training on HW and OS for 5 persons for three days at all installation centres viz Kolkata, New Delhi, Nagpur, Bangalore and Ahmedabad.